

Monument Sanitation District

Pursuant to section 32-1-809, Colorado Revised Statutes for Transparency Notices may be filed with Special District Association of Colorado. This information must be provided annually to the eligible electors of the district no later than January 15 of each year.

*Note that some information provided herein may be subject to change after the notice is posted.

District's Principal Business Office

Company	Monument Sanitation District
Contact	Mark Parker
Address	130 2nd Street, Monument, Colorado 80132
Phone	(719) 481-4886

District's Physical Location

Counties	El Paso
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Regular Board Meeting Information

Location	District Office
Address	130 2nd Street, Monument, Colorado 80132
Day(s)	Third Wednesday of Each Month
Time	9:00 a.m.

Posting Place for Meeting Notice

Location	District Website and District Community Room Window
Address	130 2nd Street, Monument, Colorado 80132

Notice of Proposed Action to Fix or Increase Fees, Rates, Tolls, Penalties or Charges for Domestic Water or Sanitary Sewer Services

Location	District Office
Address	130 Second Street, Monument, CO 80132
Date	November 16, 2022

Notice

NOTICE IS HEREBY GIVEN pursuant to Section 32-1-1001(2)(a), C.R.S., to the customers of the Monument Sanitation District ("District") and all other interested persons that the Board of Directors of the District shall consider fixing and may increase one or more of the District's sanitary sewer rates, fees, penalties and charges for 2023 at a public meeting to be held at 9:00 a.m. on November 16, 2022, at the District office located at 130 Second Street, Monument, CO. Participation in this public meeting, including public participation, may be held remotely to preserve the health, safety, and welfare of the public caused by the COVID-19 pandemic and in conformance with state orders. For remote access information, please go to the District's website. Any interested person may appear remotely at the public meeting for the purpose of providing input, comments or objections to the Board regarding this matter.

Current District Mill Levy

Mills 0.00

Ad Valorem Tax Revenue

Revenue reported may be incomplete or unaudited as of the date this Notice was posted.

Amount(\$) 0.00

Date of Next Regular Election

Date 05/02/2023

Pursuant to 24-72-205 C.R.S

The district's research and retrieval fee is **\$33.58** per hour

District Policy

Pursuant to Resolution No. 06152022-1, the Custodian may charge the following fees (collectively, the "Fees") for responding to a Records Request:

- (i) Printouts, photographs, and copies, when requested, will be provided at a cost of twenty-five cents (\$0.25) per standard page, and at the actual costs of production for any non-standard page (the "Copying Fee"). A standard page shall mean an 8.5-inch by 11-inch black and white copy.
- (ii) When it is impractical to make the copy, printout, or photograph of the requested record at the place where the record is kept, the Official Custodian may allow arrangements to be made for the copy, printout, or photograph to be made at other facilities and the cost of providing the requested records will be paid by the person making the request (the "Outside Copying Fee").
- (iii) If a copy, printout or photograph of a public record is necessary or requested to be provided in a format other than a standard page, the costs will be assessed at the actual cost of production (the "Production Fee").
- (iv) If data must be manipulated in order to generate a record in a form not otherwise used by the District, such data manipulation will be assessed at the actual costs to the District (the "Manipulation Fee"); however, the District is in no way obligated to generate a record that is not otherwise kept, made, or maintained by the District.
- (v) The cost for transmitting the requested records will be charged at the actual cost of such delivery (the "Transmission Fee"). Transmission Fees will not be charged for transmitting any record via electronic mail, when requested.
- (vi) When the location or existence of specific documents must be researched and the documents must be retrieved, sorted or reviewed for applicability to the request, and such process requires more than one (1) hour of staff time, the Custodian may charge a research and retrieval fee not to exceed thirty-three dollars and fifty-eight cents (\$33.58) per hour, or the maximum amount allowed by the Executive Committee of the State Legislative Council, whichever is greater (the "Research and Retrieval Fee").
- (vii) If any requested records are protected by a privilege (for example, but not limited to, the work product or attorney-client privileges) the District may charge the actual costs of creating a privilege log identifying the privileged records (the "Privilege Fee"). If legal assistance or review is necessary to create the privilege log, the Privilege Fee may include the actual costs for such legal assistance.
- (j) If the estimated Fees to produce the records will exceed \$50.00, the District may require a 50 percent (50%) deposit of the estimated Fees prior to commencing work to produce the records. Payment of the remainder of the Fees, including all actual costs exceeding the estimated amount, must be made prior to the time of inspection or release of the final work product or copies.
- (k) No person shall be permitted to inspect or copy any records of the District if, in the opinion of the Official Custodian after consultation with the District's legal counsel, such inspection or copying would come within the prohibition of one or more exemptions set forth in CORA.

District contact information for open records request:

Mark Parker

Names of District Board Members

Board President

Name Daniel Hamilton
Contact Info hamilton@msan.co
Election **Yes**, this office will be on the next regular election ballot

Board Member 2

Name John Howe
Contact Info howe@msan.co
Election **No**, this office will not be on the next regular election ballot

Board Member 3

Name Laura Kronick
Contact Info kronick@msan.co
Election **Yes**, this office will be on the next regular election ballot

Board Member 4

Name Marylee Resig
Contact Info resig@msan.co
Election **Yes**, this office will be on the next regular election ballot

Board Member 5

Name William Lowell Morgan
Contact Info morgan@msan.co
Election **No**, this office will not be on the next regular election ballot

Board Candidate Self-Nomination Forms

Any eligible elector of the special district who desires to be a candidate for the office of special district director must file a self-nomination and acceptance form or letter with the designated election official.

Deadline for Self-Nomination Forms

Self-nomination and acceptance forms or letters must be filed not less than 67 days before the date of the regular election.

District Election Results

The district's election results will be posted on the website of the Colorado Secretary of State (www.sos.state.co.us) and the website indicated below, if any.

Website www.monumentsd.colorado.gov

Permanent Mail-In Voter Status

Absentee voting and Permanent absentee voter status (formerly Permanent Mail-In voter status): Where to obtain and return forms.

Peggy Rupp, Paralegal Collins Cole Flynn Winn & Ulmer, PLLC 165 S. Union Blvd., Suite 785 Lakewood, CO 80228 prupp@cogovlaw.com

Applications for absentee voting or for permanent absentee voter status are available from and must be returned to the Designated Election Official.

Peggy Rupp, Paralegal Collins Cole Flynn Winn & Ulmer, PLLC 165 S. Union Blvd., Suite 785 Lakewood, CO 80228 prupp@cogovlaw.com

Notice Completed By

Name	Peggy Rupp
Company/District	Collins Cole Flynn Winn & Ulmer, PLLC
Title	Paralegal
Email	prupp@cogovlaw.com
Dated	09/13/2022